


MENARD COUNTY UNDERGROUND WATER DISTRICT  
Minutes of the Meeting of the Board of Directors  
February 15, 2023

**Pursuant to notice posted in accordance with law, the Board of Directors of the Menard County Underground Water District held a meeting at 1:00 p.m. in the Menard County Courthouse, 2<sup>nd</sup> floor, 206 E. San Saba, Menard, Texas. Directors present were Mark Blau, Dick Winters, Jay Kothmann, Sheridan Duncan and Jim Wright. Staff members present were Meredith Allen, Susan Prewitt and Lydia Damon.**

1. President Sheridan Duncan called the meeting to order at 2:03 pm after establishing a quorum.
2. No public comment was heard.
3. Following the review of the January 11, 2023 minutes, Mark Blau made a motion to accept the minutes as written, Jim Wright seconded the motion. The motion carried unanimously.
4. Susan Prewitt presented the Financial Report. Jim Wright made a motion to approve the financial report. Mark Blau seconded the motion. The motion carried unanimously.
5. Susan Prewitt presented the payment of the bills for the previous month. Mark Blau made a motion to approve the expenses, Jim Wright seconded the motion. The motion carried unanimously.
6. Susan Prewitt presented the Quarterly Investment Report. A motion was made by Jay Kothmann to approve the report. The motion was seconded by Dick Winters. The motion carried unanimously.
7. A motion was made by Dick Winters to approve the rate increase for Employer's Contribution Rate to Texas County & District Retirement System from 10.66% to 10.91%. The motion was seconded by Jay Kothmann. The motion carried unanimously.
8. A motion was made by Mark Blau to approve the Request for Proposal for Professional Services Related to a Financial Audit and Report of Finances. The request for proposal will solicit proposals from firms for the District's annual audit. The motion was seconded by Jim Wright. The motion carried unanimously.
9. A motion was made by Jim Wright to call the May 6, 2023 Election for two At-Large positions on the Board of Directors. The motion was seconded by Mark Blau. The motion carried unanimously.
10. A motion was made by Jim Wright to approve the agreement with Collier Consulting for professional services relating to hydrological review. Meredith Allen clarified this was an as needed, hourly rate plus travel contract. The motion was seconded by Mark Blau. The motion carried unanimously.
11. A motion was made by Jim Wright to approve Lydia Damon to fill the technician position. The motion was seconded by Dick Winters. The motion carried unanimously.
12. A motion was made by Dick Winters to approval the final payment to Collier Consulting for the Hydros well database system. The motion was seconded by Jay Kothmann. The motion carried unanimously.
13. A motion was made by Jay Kothmann to review and approve the 2022 Annual Report. Meredith Allen provided a overview for the Board. The motion was seconded by Dick Winters. The motion carried unanimously.
14. Meredith Allen provided a review of the well registration report and drought update. No action taken.
15. The monitor wells report was reviewed. No action taken.
16. Meredith Allen did a presentation of the Hydros well database system implemented for Menard County Underground Water District. No action taken.

17. Manager's Comments: a. Update on the Ditch and TWDB Grant 2021: Awaiting final construction approval for the head gate. Final notice to proceed should be issued soon. Several bills are being monitored during the current legislative session. The TWDB Grant is available; the application is in process of completion. b. GMA7-no update. c. Applications were provided to Board members. d. Directives to Staff: none

18. Jim Wright made a motion to adjourn. The motion was seconded by Mark Blau. The motion passed unanimously. The meeting was adjourned at 3:02 p.m.

  
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Presiding Officer