

**MENARD COUNTY UNDERGROUND WATER DISTRICT**  
**Minutes of the Meeting of the Board of Directors**  
**June 14, 2023**

**Pursuant to notice posted in accordance with law, the Board of Directors of the Menard County Underground Water District held a meeting at 1:00 p.m. in the Menard County Courthouse, 2<sup>nd</sup> floor, 206 E. San Saba, Menard, Texas. Directors present were Jay Kothmann, Sheridan Duncan, Dick Winters and Jim Wright. Director absent was Mark Blau. Staff members present were Meredith Allen, and Lydia Damon. Guests present were Caroline Runge, Kyle Garmany and Liza Parker with The Nature Conservancy.**

1. President Sheridan Duncan called the meeting to order at 2:05 pm after establishing a quorum.
2. Newly elected Board members Royce Jay Kothmann and Richard (Dick) Wall Winters were sworn in by County Clerk, Christy Eggleston.
3. The Board elected officers as follows:  
Dick Winters made a motion to retain all officer positions of the Board as currently slated. The motion was seconded by Jay Kothmann. The motion carried unanimously.  
Officers are: President – Dr. Sheridan Duncan; Vice-President – Mark Blau; Secretary/Treasurer – Dick Winters.
4. No public comment was heard.
5. Following the review of the April 12, 2023 minutes, Jay Kothmann made a motion to accept the minutes as written, Dick Winters seconded the motion. The motion carried unanimously.
6. Lydia Damon presented the Financial Report. Jim Wright made a motion to approve the financial report. Dick Winters seconded the motion. The motion carried unanimously.
7. Lydia Damon presented the payment of the bills for the previous months. Jay Kothmann made a motion to approve the expenses, Jim Wright seconded the motion. The motion carried unanimously.
8. Meredith Allen presented an Interlocal Agreement with Kimble County for vehicle sharing of the MCUWD's 2013 Jeep Wrangler. A motion was made by Jay Kothmann to approve the agreement. The motion was seconded by Jim Wright. The motion carried unanimously.
9. Meredith Allen and Caroline Runge provided a brief presentation of the San Saba River Trust, a 501(c)3 to be established. No action required.
10. Dick Winters made a motion to approve the creation of the San Saba River Trust. The motion was seconded by Jim Wright. The motion carried unanimously.
11. Dick Winters made a motion to approve distribution of funds to the bank account for the San Saba River Trust with Menard Bank. The motion was seconded by Jay Kothmann. The amount approved to distribute is \$1,000. The motion carried unanimously.
12. Meredith Allen, along with Kyle Garmany, presented the Letter of Intent with The Nature Conservancy to pursue a water right agreement that provides instream and environmental flow protection, Certificate of Adjudication 14-1811. This agreement would be up to 60 acre-feet at the rate of \$100/acre-ft over a 10 year period. Jay Kothmann made a motion to approve the Letter of Intent. The motion was seconded by Jim Wright. The motion carried with Sheridan Duncan, Jim Wright and Jay Kothmann approving and Dick Winters opposing.
13. The monitor wells report was reviewed. No action taken.

14. Manager's Comments: a. Update on the Ditch and TWDB Grant 2021: Construction should begin mid-September and be completed by December. b. GMA7-TWDB has not completed the latest model so there is a delay in scheduling meetings. c. Directives to Staff: There was discussion about transducer for monitor wells. This would be for new monitor wells as they are drilled. The cost is approximately \$2,000 per well.
15. Jay Kothmann made a motion to adjourn. The motion was seconded by Jim Wright. The motion passed unanimously. The meeting was adjourned at 3:17 p.m.

  
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Presiding Officer